DAKOTA CENTER FOR INDEPENDENT LIVING, INC.
BOARD OF DIRECTORS REGULAR MEETING MINUTES
February 19th, at 1:00 PM (Central time)
DCIL
3111 E Broadway Ave
Bismarck, ND 58501

DIRECTOR'S PRESENT: Gwen Beckler, Glenn Lauinger, Trevor Vannett, Linda Brew, Helen Baumgartner (present via phone), and Colette Fleck

DIRECTOR'S ABSENT: Marcia Hettich and Eunice Meidinger

STAFF PRESENT: Royce Schultze, Chance Gaylord, and Kianna Roecker

CALL TO ORDER: Helen called the meeting to order at 1:03 PM. There was no public comment.

REVIEW OF DECEMBER MINUTES: December minutes did not need corrections. Trevor made a motion to approve, and Collette seconded. MC.

FINANCIAL REPORT: Chance reviewed the financial report for the period ending January 31, 2026. They discussed funding sources and the changes happening in the legislature. Trevor motioned to approve. Glenn seconded. MC

OLD BUSINESS:

STAFF CHANGES: Kevin Bailly, IL Specialist, submitted his resignation, and his last day will be February 20th, 2026. The board discussed the open position at Dickinson and how to make it more appealing to potential employees, such as offering a 1-year contract, making it a full-time position, or exploring various funding options. We don't offer insurance for part-time positions, which could hinder our ability to attract quality candidates, but the additional cost is a factor. Royce said we will try to find a part-time position at 34 hours per week. Gwen suggested we tighten up the questions we ask on Indeed to hopefully screen out people who are not qualified, since we are not getting high-quality candidates applying. They have a leadership program at Dickinson State, and we could also contact Michelle Orten (head of Leadership Program) to see if we could potentially get an intern from them to come in, who is paid. Trista was terminated for time fraud and failure to show up for work. Katie Sims was rehired as an MFP Transition Specialist.

BOARD CHANGES/OPENINGS: Royce noted he has not advertised the open Board position yet because we were hoping to get someone we knew, however, she joined another board. Gwen noted that we need to be aware of the line between employees and board members on a personal level. Royce will now look at advertising for the position as soon as possible. Linda Brew noted that she struggles to attend meetings because meeting dates change, and she works a fixed schedule. She may need to resign if the meetings continue to change. No other applications were received.

NEW BUSINESS:

EXECUTIVE DIRECTOR EVALUATION: The board discussed Royce's evaluation but needed some additional information and tabled it until the April meeting.

FIRST QUARTER STATS OF PPR: Royce handed out the stats for the PPR for the fiscal year through mid-February. It was requested to get stats for each quarter, and Royce will bring those to the next meeting.

WEBSITE UPDATE: Royce informed the board about making updates on the website to meet the new accessibility requirements from the DOJ.

OPEN: Royce discussed installing security cameras and a panic button with the board.

ADJOURN: Trevor moved to adjourn the board meeting. Gwen seconded.MC
The meeting was adjourned at 2:42 PM.