

DAKOTA CENTER FOR INDEPENDENT LIVING, INC.
BOARD OF DIRECTORS MEETING MINUTES
July 15, 2024

DIRECTOR'S PRESENT: Glenn Lauinger, Helen Baumgartner, Marcia Hettich, Trevor Vannett Eunice Meidinger and Colette Fleck.

DIRECTOR'S ABSENT: Linda Brew

STAFF PRESENT: Royce Schultze and Chance Gaylord

GUESTS PRESENT: None

CALL TO ORDER: Helen called the meeting to order at 1:05 PM.

REVIEW OF JUNE MINUTES AND JULY'S SPECIAL MEETING MINUTES: Trevor motioned to accept the June and July special meeting minutes. Eunice seconded. MC

FINANCIAL REPORT: Chance reviewed the financial report for the year ending July 31, 2024. Royce and Chance discussed ACL having a No-Cost Extension for part C money to carry over into the following year. Glenn motioned to accept the presented financial report, and Colette seconded. MC. Royce reported that the Walk and Wheelies event raised \$850 in donations and sponsorship.

OLD BUSINESS:

POLLING SITE ASSESSMENTS UPDATE: Royce reported of the 28 polling sites, 19 are completed but still need to be input in Google Docs. Royce and Stephanie will be out Friday the 16th and Tuesday the 20th, completing more assessments.

PERSONNEL POLICY UPDATE: the lawyer will start looking at the policy and thought she would have something for Royce within a couple of weeks

STAFFING UPDATES: Three staff members were hired since the last board meeting: Kianna Roecker, June 19, Independent Living Specialist—MFP; Stephanie Scott, July 15, Independent Living Advocate; and Girard Glaser, August 19, Independent Living Specialist—Post Transition Specialist. Two employees were relieved of duties, one in Bismarck and one in Dickinson. Tammy Weiler appealed the decision from job service and being denied unemployment. Job service set up the appeal and Tammy did not get on the call so job service ruled in favor of us. The position in Bismarck is being advertised, and we have received approximately ten resumes.

BOARD TRAINING: This was tabled until the October meeting because 2 potential new board members may be elected.

NEW BUSINESS:

ACL MEETING: Royce and Cody met with the new project officer and the previous project officer to review comments for the PPR. We could target the hearing and vision population because we did not have many. If we had interpreters available, check children and youth services to ensure they are recorded correctly, and broader objectives in the community activity table,

ED EVALUATION: Glenn talked about the board training he attended from ILRU. One of the topics was ED evaluations, and they suggested four questions that the director would answer before the job appraisal. These questions are ??? Trevor motioned to use these four questions for the next ED evaluation, and Glenn seconded. MC

OPEN MEETINGS: Royce and Glenn talked about board members replying to emails. When the board receives an email from the director, they should not hit reply all because that has the possibility of being counted as a board meeting, and we would be in violation of the open meeting record laws.

OPEN:

ADJOURN: Eunice made a motion to adjourn, and Marcia seconded. The meeting was adjourned at 12:30 p.m.

Submitted by Royce Schultze