

DAKOTA CENTER FOR INDEPENDENT LIVING, INC.
BOARD OF DIRECTORS MEETING MINUTES
June 20, 2024

DIRECTOR'S PRESENT: Glenn Lauinger, Helen Baumgartner, Linda Brew, Eunice Meidinger and Colette Fleck.

DIRECTOR'S ABSENT: Marcia Hettich, Trevor Vannett

STAFF PRESENT: Royce Schultze, Chance Gaylord, and Cody Kurtz

GUESTS PRESENT: None

CALL TO ORDER: Helen called the meeting to order at 1:35 p.m.

REVIEW OF APRIL MEETING MINUTES: Glenn wanted to change the minutes to include Linda's last name, Brew, as an approved check signer. Glenn motioned to accept the minutes with the change, and Linda seconded. MC

FINANCIAL REPORT: Chance reviewed the financial report through May 31, 2024. Glenn motioned to accept the financial statements as presented, and Collette seconded. MC.

OLD BUSINESS:

POLLING SITES: Royce reviewed the process for conducting polling site audits. DCIL will work with ND Protection and Advocacy to complete the audits, which will take place over two years. 86 sites will be audited in the first year and 87 in the second year. These are the sites already identified by P & A. DCIL receives \$325 per polling site and is not reimbursed for mileage.

DATABASE UPDATE: Royce sent an email to Ed with ACL about setting up a meeting to discuss how the CIL First Database lacks the ability to record all services performed. Ed stated that the PPR would not go into effect until after 2025, so not to worry too much about it. Royce wants to set up a meeting with Ed, Cody, and Royce to go over some details that should be included in the CIL First Database and discuss DCIL's 2023 PPR report.

BOARD TRAINING: This was tabled until the next meeting due to time restrictions.

STAFF CHANGES: Tammy Weiler is no longer employed by DCIL as of May 6th, 2024. Mary Beth Hoffman has been promoted to Site Coordinator in the DCIL Dickinson office as of May 14, 2024. Kelsey Larrew started as the new IL Advocate in the Dickinson office on June 19th, 2024.

NEW BUSINESS:

BISMARCK OFFICE OPEN POSITION: The Bismarck office has an opening for an IL Advocate position to fill Jeannie Pedersen's position. The position was posted on Indeed on June 19, 2024, and interviews will start in a couple of weeks.

PERSONNEL POLICY: The Board recommended reviewing and updating the DCIL personnel policy. It was also suggested that an attorney be hired, depending on cost, to review the policy for compliance before approving and presenting it to staff. This would include just the personnel policy and the retention policy, not the financial policy. If the cost of an attorney is high, bids would be put out. The current policy will be sent to all board members for review and suggestions on updates.

RESOURCE DEVELOPMENT: DCIL is holding an event on July 20th, 2024, at the Amvets in Bismarck to celebrate the Americans with Disabilities Act. This event will include an all-inclusive indoor walk, a 50/50 raffle (2 drawings), a silent auction, a bake sale, ADA activities, and a wellness

health fair. This is the first event of its kind for DCIL, so the outcome of the event will determine if it's done again the following year. Helen voiced a concern that it was on a Saturday morning in the summer, which may have affected attendance. Future events for resource development are being planned. Dates TBD.

JULY 5TH: This agenda item was withdrawn by Royce.

ADJOURN: Linda moved to adjourn, and Glenn seconded. The meeting was adjourned at 2:30 p.m.

Submitted by Cody Kurtz