

DAKOTA CENTER FOR INDEPENDENT LIVING, INC.
BOARD OF DIRECTORS MEETING MINUTES
April 18, 2024

DIRECTOR'S PRESENT: Glenn Lauinger, Helen Baumgartner, Marcia Hettich, Trevor Vannett, Linda Brew, Eunice Meidinger and Colette Fleck.

DIRECTOR'S ABSENT: None

STAFF PRESENT: Royce Schultze and Chance Gaylord

GUESTS PRESENT: None

CALL TO ORDER: Helen called the meeting to order at 1:05 p.m.

REVIEW OF FEBRUARY MEETING MINUTES: Eunice motioned to accept the minutes, Trevor seconded. MC

FINANCIAL REPORT: Chance reviewed the financial report for the year ending March 30, 2024. Trevor motioned to accept the financial statements as presented, and Colette seconded. MC.

OLD BUSINESS:

MFP BUDGET REVISION: Chance reviewed the changes in the budget revision. Trevor motioned to accept the budget revision as presented. Eunice seconded. MC.

DATABASE MEETING: Royce discussed the meeting with Ed from ACL and Nathaniel from Cil'sfirst. Currently, the database only counts services once per person per year, and Ed pointed out that services should be counted every time they are provided. If peer support services are provided to an individual four times in one month, it should be counted four times, and currently, it is only counted once. Also, there could be multiple services per visit, and they should be able to be recorded. Nathaniel said they could be and showed us how to record multiple services. Royce was not sure if we would need to switch database programs. Cody and Linda were also present.

LEAVE OF ABSENCE ADDITION: Royce added the following to the Personnel Policy. Employees may continue medical, dental, and vision insurance coverage, but they are responsible for the cost.

STAFF CHANGES: She'Maine is the new Team Lead for MFP staff, Katie Sims has been moved to MFP TC, Josie Olson, MFP Assistant, McCallie Willows, and Jeannie's position will be advertised.

NEW BUSINESS:

SUCCESSION PLAN: Royce is looking at retirement in 2.5 years. Cody will move to the ED position, and She'Maine will move to Program Director. Glenn reminded Royce that the board hires the ED.

STAFF RETIREMENT: Kathy T. will be retiring in January 2025.

BOARD TRAINING: This was to be tabled until the next meeting due to technical issues.

OTHER: Royce informed the board that we would do assessments of voting sites this summer, and payment could be a flat fee.

The consumer appreciation supper was held, and consumers enjoyed themselves.

Royce asked the board about a 3rd check signer from the board, and they thought that would be a good idea. Trevor made a motion to add Linda Brew as a 4th check signer, and Glenn seconded. MC Royce talked about doing assessments for businesses free of charge, and Glenn asked why we did not charge. Royce said we never have charged, and not many businesses know that we do this for free. Glenn suggested a press release and contacting KX News.

ADJOURN: Trevor made a motion to adjourn, and Marcia seconded. The meeting was adjourned at 2:15 p.m.

Submitted by Royce Schultze