

DAKOTA CENTER FOR INDEPENDENT LIVING, INC.
BOARD OF DIRECTORS MEETING MINUTES
February 16, 2024

DIRECTOR'S PRESENT: Glenn Lauinger, Helen Baumgartner, Marcia Hettich, Trevor Vannett Eunice Meidinger and Colette Fleck.

DIRECTOR'S ABSENT: None

STAFF PRESENT: Royce Schultze and Chance Gaylord

GUESTS PRESENT: Linda Brew

CALL TO ORDER: Helen called the meeting to order at 11:00 am.

REVIEW OF DECEMBER MEETING MINUTES: Eunice made a motion to accept the minutes, Marcia seconded. MC

FINANCIAL REPORT: Chance reviewed financial report year ending January 31, 2024. Glenn made a motion to accept the financial statements as presented and Trevor seconded. MC.

NEW BUSINESS:

BOARD APPLICANT: Linda Brew was introduced, and she talked about her previous work with the state Economic Assistance Programs. Glenn made a motion to accept Linda as a board member. Her term will be January 1st, 2024, through December 31st, 2026, and Trevor seconded. MC

EMPLOYEE ASSISTANCE PROGRAM: Royce gave an update that the program started February 1st. Our representative completed an orientation with staff.

DATABASE ISSUES: Royce explained some issues with our database that ACL pointed out while meeting with Cody and Royce. The biggest issue is only being able to record one service and not multiple per meeting with a consumer. ACL requested a meeting with Royce, Ed-ACL and the owner of Cilsfirst. Linda would also like to attend the Zoom call. ACL said if this database cannot be changed then we need to find a database that complies.

JUSTIFICATION OF WORK RELATED BUSINESS STATEMENT: Royce was 100.5 hours over the 240 hour limit that can be carried over into the next year. The board said Royce could write a statement of why he should get paid for those hours. Royce submitted a statement referring to reasons why. The board discussed it, and Trevor made a motion to payout the hours with the stipulation this is a one time payment due to the nature of the year DCIL had. Marcia seconded. MC

OLD BUSINESS:

MFP BUDGET REVISION: Chance and Royce did a revision on the 2024 MFP contract to add an additional staff person for MFP. Most of the salary and fringe were already in the budget for Cody's old position. This was tabled until the next meeting,

HEALTH INSURANCE – LOA: Royce spoke with an administrator at Vocational Rehabilitation, and they do not offer paid health insurance when someone takes a LOA. When an employee uses their vacation and sick leave then COBRA is offered to them. The board wants Royce to put something together for the next board meeting.

STAFF CHANGES: Royce said the MFP Assistant was hired.

ADJOURN: Eunice made a motion to adjourn, and Marcia seconded. The meeting was adjourned at 12:30 p.m.

Submitted by Royce Schultze